



## Historic Business District (HBD) Design Review: Application Process

The Design Review Board serves a vital purpose in shaping the physical image of Blackstone's Historic Business District (HBD) as a destination that's attractive to shoppers, investors, business/property owners, and visitors by adopting a specific approach for physical improvements to buildings, as well as public spaces.

**Before submitting your request, include the following attachments (if applicable):**

1. Fully completed Design Review Application
2. Image of applicant's business/building (street view)
3. Image or detailed drawing of proposed signage or exterior improvement
4. Color swatch that indicates desired paint color adheres to Benjamin Moore's Historical Collection - *A color swatch board can be referenced*
5. Dimensions of proposed signage, as well as the area, i.e. window, etc., where proposed signage will be installed
6. Image of area where proposed signage will be installed
7. Any or all materials that you believe will aid the decision-making process

### NOTE:

- No permits shall be issued by the Town of Blackstone until a Certificate of Appropriateness has been issued by the Design Review Board.
- The Town of Blackstone's HBD Sign Guidelines are attached for review.
- Applications can be submitted via email, mail, or in person. Please allow at least 2-3 days for an initial response to your request. If necessary, the Design Review Board will meet with the business/property owner to discuss their application or any decisions that are made, regarding the applicant's request.

**Please submit applications to:**

Downtown Blackstone, Inc.  
217 N. High Street  
Blackstone, VA 23824  
(434) 292-3041  
manager@downtownblackstone.org